



## Exhibitor Appointed Contractor Form

If your company plans to use a firm which is not the official service contractor as designated by Show Management, please complete this form and return it to Tony Quist at [Tony.Quist@gladstein.org](mailto:Tony.Quist@gladstein.org).

**Company Name:**

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**Booth Number:**

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**Booth Size:**

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**Contact at Show:**

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**Show Contact Phone Number:**

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**Exhibitor Appointed Contractor:**

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**Address of Contractor:**

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**Type of Service to be Performed:**

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**Signature:**

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**Date:**

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This form must be received by **April 13, 2018**.

Please inform your Exhibitor Appointed Contractor that a copy of their General Liability Insurance Certificate is due by **April 16, 2018** or they will not be permitted to service your exhibit.

ACT Expo  
Attn: Tony Quist  
2525 Ocean Park Blvd, Suite 200  
Santa Monica, CA 90405  
Phone: (310) 753-8558  
Fax: (310) 396-3696  
Email: [Tony.Quist@gladstein.org](mailto:Tony.Quist@gladstein.org)

*It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Contractor abides by the official rules and regulations of this event.*